

# Executive Licensing Panel Minutes

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## Centre 0148 (Shropshire and Mid-Wales Fertility Centre)

### Special Directions to Permit the Continuation of Licensed Activity

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Date: 19 October 2021

Venue: HFEA Teleconference Meeting

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| Attendees: | Clare Ettinghausen (Chair)<br>Anna Coundley<br>Kathleen Sarsfield- Watson | Director of Strategy and Corporate Affairs<br>Policy Manager<br>Communications Manager |
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| Executive: | Bernice Ash | Secretary |
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| Observers: | Catherine Burwood<br>Victoria Askew<br>Ana Hallgarten | Licensing Manager<br>Policy Manager<br>Scientific Policy Officer (Induction) |
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## Declarations of interest

- Members of the panel declared that they had no conflicts of interest in relation to this item.

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## The panel had before it:

- 9th edition of the HFEA Code of Practice.
  - Standard licensing and approvals pack for committee members.
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## 1. Background

- 1.1. The panel noted that the Shropshire and Mid-Wales Fertility Centre is part of The Shrewsbury and Telford Hospital NHS Trust. The centre has held a treatment and storage licence with the HFEA since 1994 and provides a full range of fertility services. The centre's current licence is due to expire on 30 November 2021.
- 1.2. The panel noted that a renewal inspection was conducted at the centre on 18 May 2021. Due to significant workload in the compliance department, the report of this inspection is still in the process of being written.
- 1.3. The panel noted the report of the centre's renewal inspection is likely to be considered by a licensing committee in November 2021. Even if the report can be considered before expiry of the licence, there will not be sufficient time for the licensing administrative process to conclude prior to the expiry of the centre's licence.

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## 2. Consideration of the application for Special Directions

- 2.1. The panel considered the papers, which included an executive update.
- 2.2. The panel noted the executive's recommendation that, to allow time for the administrative process to be completed, Special Directions are issued to the Person Responsible (PR) at the centre, under Section 24 (5A) (b) of the HF&E Act 1990 (as amended), to permit the continuation of licensed activity at the centre, from 30 November 2021 to 31 May 2022.

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## 3. Decision

- 3.1. The panel endorsed the executive's recommendation that Special Directions are issued to the PR at the centre, under Section 24 (5A) (b) of the HF&E Act 1990 (as amended), to permit the continuation of licensed activity at the centre, from 30 November 2021 to 31 May 2022.

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## 4. Chairs signature

- 4.1. I confirm this is a true and accurate record of the meeting.

### Signature



### Name

Clare Ettinghausen

### Date

25 October 2021