

Licensing Officer – record of consideration

Centre 0055 (The James Cook University Hospital)

Variation – Change of Licence Holder

Date: 15 June 2021

Licensing Officer: Clare Ettinghausen

Declarations of interest

- Do you have a conflict of interest in relation to this matter?
No.

The Licensing office had before them:

- 9th edition of the HFEA Code of Practice.
- Standard licensing and approvals pack for committee members.

1. Consideration of Application

- 1.1.** The Licensing Officer considered the papers, which included a completed application form, an executive summary and confirmation of acceptance from the proposed new Licence Holder (LH).
- 1.2.** The Licensing Officer noted that Dr Padma Manda is willing to assume the responsibility of the role of LH.
- 1.3.** The Licensing Officer noted that all the information required under General Directions 0008 had been provided.
- 1.4.** The Licensing Officer noted the inspectorate's recommendation to vary the centre's licence to reflect the change of LH to Dr Padma Manda.
- 1.5.** The Licensing Officer noted that, as a result of the UK's departure from the EU, a relicensing exercise is currently under way. This follows approval by the Licence Committee of a variation without application on 4 March 2021. This means that new offer licences are being sent to all clinics, incorporating changes to some of the standard licence conditions. The varied licences will all come into effect on 1 July 2021, after the transition period ends on 30 June 2021.
- 1.6.** The Licensing Officer is asked to approve this variation of LH for the centre's current licence, and also for the new, varied, licence that will supersede it on 1 July. The Licensing team will send the centre a varied licence (if approved) for immediate use until 30 June 2021, and an updated offer licence for 1 July 2021 onwards, also reflecting the variation of LH requested.

2. Decision

- 2.1.** The Licensing Officer was of the view that they were in receipt of the appropriate documentation as required by the HFE Act 1990 (as amended) in relation to Section 16(2), which sets out the requirements with regard to the role of the LH.
- 2.2.** The Licensing Officer endorsed the inspectorate's recommendation and agreed to vary the current licence of The James Cook University Hospital (centre 0055) with immediate effect to reflect the change of Licence Holder to Dr Padma Manda, in accordance with Section 18A of the HFE Act 1990 (as amended), alongside the new varied licence that would supersede it on 1 July 2021. The Licensing Officer noted that the centre will be provided with a varied licence for immediate use until 30 June 2021 and an updated EU exit licence will be sent to the centre, which will commence on 1 July 2021.

3. Chair's signature

- 3.1.** I confirm this is a true and accurate record of my decision.

Signature



Name

Clare Ettinghausen

Date

15 June 2021