

Licensing Officer – record of consideration

Centre 0015 (Sussex Downs Fertility Centre)

Variation – Change of Licence Holder

Date: 13 May 2021

Licensing Officer: Clare Ettinghausen

Declarations of interest

- Do you have a conflict of interest in relation to this matter?
No.

The Licensing office had before them:

- 9th edition of the HFEA Code of Practice.
- Standard licensing and approvals pack for committee members.

1. Consideration of Application

- 1.1.** The Licensing Officer considered the papers, which included a completed application form, an executive summary and confirmation of acceptance from the proposed new Licence Holder (LH).
- 1.2.** The Licensing Officer noted that Mrs Kuljit Moore-Juneja is willing to assume the responsibility of the role of LH.
- 1.3.** The Licensing Officer noted that all the information required under General Directions 0008 had been provided.
- 1.4.** The Licensing Officer noted the inspectorate's recommendation to vary the centre's licence to reflect the change of LH to Mrs Kuljit Moore-Juneja.

2. Decision

- 2.1.** The Licensing Officer was of the view that they were in receipt of the appropriate documentation as required by the HFE Act 1990 (as amended) in relation to Section 16(2), which sets out the requirements with regard to the role of the LH.
- 2.2.** The Licensing Officer endorsed the inspectorate's recommendation and agreed to vary the licence of Sussex Downs Fertility Centre (centre 0015) with immediate effect to reflect the

change of Licence Holder to Mrs Kuljit Moore-Juneja, in accordance with Section 18A of the HFE Act 1990 (as amended).

3. Chair's signature

3.1. I confirm this is a true and accurate record of my decision.

Signature



Name

Clare Ettinghausen

Date

13 May 2021