

Licensing Officer – record of consideration

Centre 0338 (Reproductive Health Group)

Variation – Change of Licence Holder

Date: 6 April 2021

Licensing Officer: Clare Ettinghausen

Declarations of interest

- Do you have a conflict of interest in relation to this matter?
No.

The Licensing office had before them:

- 9th edition of the HFEA Code of Practice.
- Standard licensing and approvals pack for committee members.

1. Consideration of Application

- 1.1.** The Licensing Officer considered the papers, which included a completed application form, an executive summary and confirmation of acceptance from the proposed emergency contact person for the proposed new Licence Holder (LH).
- 1.2.** The Licensing Officer noted the proposed new corporate LH: RHG IVF Life.
- 1.3.** The Licensing Officer noted that there had been some confusion in the email exchange between the HFEA and the proposed emergency contact, Mrs Jenny Dobbs, but had taken from the email exchange that Mrs Jenny Dobbs is willing to be the emergency contact person for the proposed LH.
- 1.4.** The Licensing Officer noted that all the information required under General Directions 0008 had been provided.
- 1.5.** The Licensing Officer noted the inspectorate's recommendation to vary the centre's licence to reflect the change of LH to RHG IVF Life.

2. Decision

- 2.1.** The Licensing Officer was of the view that they were in receipt of the appropriate documentation as required by the HFE Act 1990 (as amended) in relation to Section 16(2), which sets out the requirements with regard to the role of the LH.

- 2.2.** The Licensing Officer was satisfied that the proposed corporate LH was suitable. The Licensing Officer endorsed the inspectorate's recommendation and agreed to vary the licence of Reproductive Health Group (centre 0338) with immediate effect, to reflect the change of Licence Holder to RHG IVF Life, in accordance with Section 18A of the HFE Act 1990 (as amended).
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3. Chairs signature

- 3.1.** I confirm this is a true and accurate record of my decision.

Signature



Name

Clare Ettinghausen

Date

6 April 2021