

Executive Licensing Panel - minutes

Centre 0327 (Boston Place)

Special Directions to Permit Continuation of Licenced Activity

Tuesday, 23 April 2019

HFEA, 10 Spring Gardens, London SW1A 2BU

Panel members	Richard Sydee (Chair) Joanne Anton Kathleen Sarsfield-Watson	Director of Finance and Resources Policy Manager Communications Manager
Members of the Executive	Bernice Ash	Secretary
External adviser		
Observers	Catherine Burwood	Licensing Manager

Declarations of interest

- Members of the panel declared that they had no conflicts of interest in relation to this item.

The panel had before it:

- 9th edition of the HFEA Code of Practice
- Standard licensing and approvals pack for committee members.

1. Background

- 1.1. Boston Place has held a licence with the HFEA since May 2013 and provides a full range of fertility services including embryo testing. The centre's current treatment (including embryo testing) and storage licence is due to expire on 24 May 2019.
- 1.2. The panel noted a licence renewal inspection was conducted at the centre on 4 and 5 December 2018 and the report was considered by Licence Committee on 7 March 2019.
- 1.3. The panel noted the Licence Committee 'agreed to adjourn its decision on the renewal of the centre's treatment (including embryo testing) and storage licence until the Executive has had the opportunity to review, in detail, the evidence of progress in implementing these recommendations and submitted a progress report to the Licence Committee' and requested that an Executive update be provided to their May meeting for consideration.
- 1.4. The panel noted that as the centre's licence is due to expire on 24 May 2019 and the Licence Committee meets on 2 May 2019, there will not be sufficient time for the licensing administrative process to conclude prior to the expiry of the centre's licence.

2. Consideration of the application for Special Directions

- 2.1. The panel considered the papers, which included an executive summary and licensing minutes for the past three years.
- 2.2. The panel noted that the Executive recommends that Special Directions are issued to the Person Responsible (PR) under Section 24 (5A) (b) of the HF&E Act 1990 (as amended) to permit the continuation of licensed activity from 25 May 2019 to 24 August 2019, enabling the renewal application to be considered by the Licence Committee and allowing sufficient time for the licensing administrative process.

3. Decision

- 3.1. The panel endorsed the Executive's recommendation that Special Directions are issued to the PR under Section 24 (5A) (b) of the HF&E Act 1990 (as amended) to permit the continuation of licensed activity from 25 May 2019 to 24 August 2019, to enable the renewal application to be considered by the Licence Committee, and allow sufficient time for the licensing administrative process.

4. Chair's signature

- 4.1. I confirm this is a true and accurate record of the meeting.

Signature



Name

Richard Sydee

Date

30 April 2019

**Summary for Executive Licensing Panel
23 April 2019**

Centre number	0327
Centre name	Boston Place
Person Responsible	Dr Antonios Vlismas

Special Directions to permit continuation of licensed activity at centre 0327 while a licence renewal application is re-considered by Licence Committee.

Background

1. Boston Place has held a licence with the HFEA since May 2013 and provides a full range of fertility services including embryo testing. The centre's current treatment (including embryo testing) and storage licence is due to expire on 24 May 2019.
2. The centre had a licence renewal inspection on 4 and 5 December 2018 and the report of that inspection was considered by Licence Committee on 7 March 2019.
3. The minutes of the Licence Committee meeting were provided on 5 April 2019, and recorded the committee's decision:
 - '**3.4.** The committee agreed to adjourn its decision on the renewal of the centre's treatment (including embryo testing) and storage licence until the Executive has had the opportunity to review, in detail, the evidence of progress in implementing these recommendations and submitted a progress report to the Licence Committee.
 - 3.5.** The committee requested an Executive update for consideration at the Licence Committee meeting scheduled in May 2019.'
4. The executive notes that the centre's licence is due to expire on 24 May 2019 and the Licence Committee meets on 2 May 2019, so there will not be sufficient time for the licensing administrative process to conclude prior to the expiry of the centre's licence.

Recommendation

5. To allow time for the licensing administrative process to occur, the Executive recommends that Special Directions are issued to the PR at centre 0327, under Section 24 (5A) (b) of the HF&E Act 1990 (as amended), to permit the continuation of licensed activity at the centre from 25 May 2019 to 24 August 2019.

Inspector Name: Karen Conyers; Inspector

Executive Summary for Special Directions
Centre 0327, Boston Place