

# Executive Licensing Panel - minutes

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## Centre 0198 (St Jude's Women's Hospital)

### Variation Change of Licence Holder (LH)

Friday, 7 October 2016

HFEA, 10 Spring Gardens, London SW1A 2BU

Panel members	Juliet Tizzard (Chair) Joanne Anton Trisram Dawahoo	Director of Strategy & Corporate Affairs Head of Regulatory Policy Digital Communications Manager
Members of the Executive	Dee Knoyle	Secretary
External adviser		
Observers		

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## Declarations of interest

- Members of the panel declared that they had no conflicts of interest in relation to this item.

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## The panel had before it:

- 8th edition of the HFEA Code of Practice
- Standard licensing and approvals pack for committee members.

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## 1. Consideration of application

- 1.1. The panel considered the papers, which included a completed application form, an executive summary and confirmation of acceptance from the proposed Licence Holder (LH).
- 1.2. The panel noted that Ms Isoken Adeghe is willing to assume the responsibility of the role of LH.
- 1.3. The panel noted that all information required under General Directions 0008 had been provided.
- 1.4. The panel noted the inspectorate's recommendation to vary the centre's licence to reflect the change of LH to Ms Adeghe.

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## 2. Decision

- 2.1. The panel agreed it was in receipt of the appropriate documentation as required by the HFE Act 1990 (as amended) in relation to Section 16(2), which sets out the requirements with regard to the role of LH.
- 2.2. The panel endorsed the inspectorate's recommendation and agreed to vary the licence of St Jude's Women's Hospital (centre 0198), with immediate effect to reflect the change of Licence Holder to Ms Isoken Adeghe in accordance with Section 18A of the HFE Act 1990 (as amended).

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## 3. Chair's signature

- 3.1. I confirm this is a true and accurate record of the meeting.

### Signature



### Name

Juliet Tizzard

### Date

18 October 2016