

HFEA Executive Licensing Panel Meeting

13 December 2013

Finsbury Tower, 103-105 Bunhill Row, London, EC1Y 8HF

Minutes – Item 1

Centre 0005 – Peninsular Centre for Reproductive medicine – Renewal Treatment & Storage Inspection Report

Members of the Panel:	Panel Secretary:
Mark Bennett – Director of Finance and Facilities (Chair)	Lauren Crawford
Rachel Hopkins – Head of Human Resources	
Hannah Verdin – Interim Head of Policy and Communications	

Declarations of Interest: members of the Panel declared that they had no conflicts of interest in relation to this item.

The Panel also had before it:

- HFEA Protocol for the Conduct of Meetings of Executive Licensing Panel
- 8th edition of the HFEA Code of Practice
- Human Fertilisation and Embryology Act 1990 (as amended)
- Decision trees for granting and renewing licences and considering requests to vary a licence (including the PGD decision tree)
- Guidance for members of Authority and Committees on the handling of conflicts of interest approved by the Authority on 21 January 2009
- Guidance on periods for which new or renewed licences should be granted
- Standing Orders and Instrument of Delegation
- Indicative Sanctions Guidance
- HFEA Direction 0008 (where relevant), and any other relevant Directions issued by the Authority
- Guide to Licensing
- Compliance and Enforcement Policy
- Policy on Publication of Authority and Committee Papers

Consideration of Application

1. The Panel considered the papers, which included a completed application form, inspection report and licensing minutes for the past three years.
2. The Panel noted that this is a treatment and storage centre which provides a full range of licensed treatments. The Panel noted that in relation to activity levels this is a small centre.
3. The Panel noted that the centre has been licensed by the HFEA since 1992. The Panel noted that the centre is on a five-year licence due to expire on 28 February 2014.
4. The Panel noted that the centre provided 412 cycles of treatment (excluding partner intrauterine insemination) in the 12 months to 31 August 2013.
5. The Panel noted that for IVF and ICSI, HFEA-held register data for the period 1 April 2012 to 31 March 2013 show the centre's success rates are in line with national averages.
6. The Panel noted that in 2012, the centre reported 133 cycles of partner insemination with 26 pregnancies. This equates to a 20% clinical pregnancy rate which is consistent with the national average. The clinical pregnancy rate following IUI for patients under the age of 35 is 29% which represents performance statistically above the national average of 13%.
7. Between 1 April 2010 and 31 March 2011, the centre's multiple live birth rates for all IVF, ICSI and FET cycles for all age groups was 29%. This represented performance that was not statistically different from the 20% maximum multiple live birth rate target for this period.
8. Between 1 April 2011 and 30 September 2012, the centre's multiple clinical pregnancy rates for all IVF, ICSI and FET cycles for all age groups was 22%. This represented performance that was not likely to be statistically different from the 15% maximum multiple live birth rate target for this period.
9. The Panel noted that at the time of the inspection on 24 and 25 September 2013, the Inspectorate identified nine major and ten other areas of non-compliance. The Panel noted that, since the inspection, the centre has shown a commitment to completing these recommendations.
10. The Panel noted the Inspectorate's recommendation that significant improvement is required in order for the centre to reflect good practice and demonstrate the quality and safety of the service it provides.
11. The Panel noted that the Inspectorate recommends the renewal of the centre's treatment and storage licence for a period of three years without additional conditions subject to the recommendations made in this report being implemented within the prescribed timescales. A number of responses are due 24 December 2013.

12. The Panel noted the Inspectorate considers that due to the non-compliances in relation to the quality management system and the validation of critical equipment, that a targeted interim inspection should be performed within twelve months of the renewal of the licence.

Decision

13. The Panel had regard to its decision tree. It was satisfied that the appropriate application and fee had been submitted and that the application contained the supporting information required by General Directions 0008.

14. The Panel was satisfied that the qualifications and character of the PR are such as is required for the supervision of licenced activities, and that he has discharged his duty under section 17 of the HF&E Act 1990 (as amended), subject to the comments in the report relating to fulfilling its recommendations.

15. The Panel noted that the premises to be licensed are suitable for the conduct of the licensed activities. The Panel noted and urges the centre to ensure that all confidential information remains secure in relation to the major recommendation regarding patient identifying information.

16. The Panel agreed the Inspectorate's recommendation to renew the centre's Treatment and Storage licence for three years, without additional conditions, subject to compliance with the recommendations made in this renewal inspection report being implemented within the prescribed timescales.

17. The Panel agreed that a targeted interim inspection should take place within a year and that progress on the remaining non-compliances is reported and urged the Inspectorate to take appropriate action should this not be done in good time, including escalating the matter back to the ELP.

Signed:



Mark Bennett (Chair)

Date: 23/12/2013