

Executive Licensing Panel - minutes

Centre 0035 (Oxford Fertility Unit) – Variation of Licence Change of Centre Name

Friday 11 December 2015

HFEA, Finsbury Tower, 103-105 Bunhill Row, London, EC1Y 8HF

Panel members	Juliet Tizzard (Chair) Nick Jones Ian Peacock	Director of Strategy & Corporate Affairs Director of Compliance & Information Analyst Programmer
Members of the Executive	Dee Knoyle	Secretary
External adviser	None	
Observers	Anna Rajakumar	Scientific Policy Manager

Declarations of interest

- Members of the panel declared that they had no conflicts of interest in relation to this item.

The panel had before it:

- 8th edition of the HFEA Code of Practice
- Standard licensing and approvals pack for committee members.

1. Consideration of application

- 1.1. The panel considered the papers, which included an executive summary, an application form, correspondence from the centre and licensing minutes for the last three years.
- 1.2. The panel noted the application to vary the centre's current licence to change the name from 'Oxford Fertility Unit' to 'Oxford Fertility'.
- 1.3. The panel noted the inspectorate's recommendation to approve the variation of licence application to change the centre's name to 'Oxford Fertility'.

2. Decision

- 2.1. The panel endorsed the inspectorate's recommendation to vary the centre's licence to reflect a change of name to 'Oxford Fertility'.

3. Chair's signature

- 3.1. I confirm this is a true and accurate record of the meeting.

Signature



Name

Juliet Tizzard

Date

23 December 2015