

Human Fertilisation and Embryology Authority

Minutes of the Executive Licensing Panel

Meeting held at HFEA, Finsbury Tower, 103-105 Bunhill Row, London, EC1Y 8HF on
21 August 2015

Minutes – item no. 7

Centre 0341 (The Fertility & Gynaecology Academy) – Progress Report relating to Initial Treatment (including embryo testing) & Storage application

Members of the Panel:	Juliet Tizzard Director of Strategy & Corporate Affairs (Chair) Joanne Anton Policy Manager Ian Peacock Analyst Programmer
Members of the Executive in attendance:	Dee Knogle Committee Secretary

Declarations of interest: members of the panel declared that they had no conflicts of interest in relation to this item.

The panel had before it:

- HFEA protocol for the conduct of meetings of the Executive Licensing Panel
- 8th edition of the HFEA Code of Practice
- Human Fertilisation and Embryology Act 1990 (as amended)
- decision trees for granting and renewing licences and considering requests to vary a licence (including the PGD decision tree)
- guidance for members of the Authority and committees on the handling of conflicts of interest approved by the Authority on 21 January 2009
- guidance on periods for which new or renewed licences should be granted
- standing orders and instrument of delegation
- indicative sanctions guidance
- HFEA Direction 0008 (where relevant) and any other relevant directions issued by the Authority
- guide to licensing
- compliance and enforcement policy
- policy on the publication of Authority and committee papers

Background

1. The Fertility & Gynaecology Academy submitted an initial treatment (including embryo testing) and storage licence application for premises located at 57A Wimpole Street, London W1G 8YP.
2. The inspectorate received the application in October 2014 and carried out a desk-based assessment, followed by an inspection on 19 January 2015.
3. A Licence Committee considered the centre's application on 15 March 2015 and noted that there was insufficient information available to recommend that a treatment (including embryo testing) and storage licence be granted. The Licence Committee agreed to adjourn its decision until the inspectorate was able to reassess the centre's application.
4. The Licence Committee noted that this initial application could be considered by the Executive Licensing Panel.
5. The Executive Licensing Panel considered the centre's initial licence application on 22 May 2015. The panel was concerned about the critical non-compliance regarding obtaining effective consent to legal parenthood which had not been addressed. However, given the commitment of the Person Responsible (PR), the panel was reassured that no treatment using donor sperm would be provided until satisfactory evidence of compliance had been provided to the HFEA. The centre was granted a two year licence with no additional conditions.
6. The panel requested that the inspectorate provides them with an update report within three months to provide evidence that the recommendations made in the inspection report had been addressed.

Consideration

7. The panel considered the papers which included an executive update and previous licensing minutes.
8. The panel noted that the PR has provided evidence that all recommendations made in the inspection report have been implemented.
9. The panel noted that the PR has confirmed that the first donor treatment cycle was due to take place on 3 August 2015.

Decision

10. The panel noted the executive update and thanked the inspectorate for providing the appropriate evidence.
11. The panel was satisfied that the centre provided evidence that the recommendations made in the inspection report had been addressed.



Signed:
Juliet Tizzard (Chair)

Date: 24 August 2015