

HFEA Executive Licensing Panel Meeting

25 July 2014

Finsbury Tower, 103-105 Bunhill Row, London, EC1Y 8HF

Minutes – Item 4

Centre 0094 – (Barts and The London Centre for Reproductive Medicine) – Variation of Licence - Change of Centre Name

Members of the Panel:	Committee Secretary:
Paula Robinson (Chair) – Head of Business Planning	Dee Knoyle
Nick Jones – Director of Compliance & Information	
Ian Peacock – Analyst Programmer	

Declarations of Interest: members of the Panel declared that they had no conflicts of interest in relation to this item.

The Panel had before it:

- HFEA Protocol for the Conduct of Meetings of Executive Licensing Panel
- 8th edition of the HFEA Code of Practice
- Human Fertilisation and Embryology Act 1990 (as amended)
- Decision trees for granting and renewing licences and considering requests to vary a licence (including the PGD decision tree)
- Guidance for members of Authority and Committees on the handling of conflicts of interest approved by the Authority on 21 January 2009.
- Guidance on periods for which new or renewed licences should be granted
- Standing Orders and Instrument of Delegation
- Indicative Sanctions Guidance
- HFEA Direction 0008 (where relevant), and any other relevant Directions issued by the Authority
- Guide to Licensing
- Compliance and Enforcement Policy
- Policy on Publication of Authority and Committee Papers

Consideration of Application

1. The Panel considered the papers, which included an executive summary, an application to change the centre name and licensing minutes for the past three years.
2. The Panel noted the application to vary the centre's current licence to change the centre's name from 'Barts and the London Centre for Reproductive Medicine' to 'Barts Health Centre for Reproductive Medicine'.
3. The Panel noted that the Barts Health NHS Trust was created on 1 April 2012, bringing together Barts and The London NHS Trust, Newham University Hospital NHS Trust and Whipps Cross University Hospital NHS Trust. The PR wishes to change the centre name to reflect the inclusion of centre 0094 in the Barts Health NHS Trust.
4. The Panel noted the Inspectorate's recommendation to approve the variation of licence for the change of centre name to Barts Health Centre for Reproductive Medicine.

Decision

5. The Panel endorsed the Inspectorate's recommendation to vary the centre's licence for the change of centre name to Barts Health Centre for Reproductive Medicine. The Panel also agreed that the change of name would be effective from the start of the renewal licence.



Signed:
Paula Robinson (Chair)

Date: 31 July 2014