

HFEA Licence Committee Meeting

31 May 2012

Finsbury Tower, 103-105 Bunhill Row, London, EC1Y 8HF

Minutes – Item 4

Centre 0105 – London Women’s Clinic – Interim Inspection Report

Members of the Committee: David Archard (lay) Chair Mair Crouch (lay) Debbie Barber (professional)	Committee Secretary: Lauren Crawford Legal Adviser: Juliet Oliver, Field Fisher Waterhouse
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Declarations of Interest: members of the Committee declared that they had no conflicts of interest in relation to this item.

The following papers were considered by the Committee:

- Cover sheet
- Interim inspection report (including PR response)
- Previous Licensing minutes for the past three years
 - 12 August 2010 – ELP – Change of PR
 - 14 January 2012 – ELP – Interim inspection
 - 22 July 2009 – LC – Incident investigation update
 - 16 June 2009 – LC – Incident investigation
 - 20 April 2009 – LC – Additional information
 - 12 January 2009 – LC – Renewal inspection

The Committee also had before it:

- HFEA Protocol for the Conduct of Meetings of Executive Licensing Panel
- 8th edition of the HFEA Code of Practice
- Human Fertilisation and Embryology Act 1990 (as amended)
- Decision trees for granting and renewing licences and considering requests to vary a licence (including the PGD decision tree)
- Guidance for members of Authority and Committees on the handling of conflicts of interest approved by the Authority on 21 January 2009.
- Guidance on periods for which new or renewed licences should be granted
- Standing Orders and Instrument of Delegation

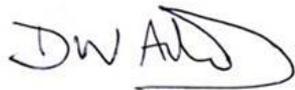
- Indicative Sanctions Guidance
- HFEA Direction 0008 (where relevant), and any other relevant Directions issued by the Authority
- Guide to Licensing
- Compliance and Enforcement Policy
- Policy on Publication of Authority and Committee Papers

Consideration of Application

1. The Committee noted that an interim inspection had taken place in November, 2011.
2. The Committee noted that the centre is privately owned and has been licensed since 1992.
3. The Committee also noted the centre's multiple clinical pregnancy rate suggests that the centre is not likely to exceed the April 2011- March 2012 multiple birth rate target of 15%.
4. The Committee noted that, at the time of the inspection, there were a number of areas of practice that required improvement, including two major areas of non-compliance and three other areas of non-compliance or areas of poor practice.
5. The Committee noted that, since the inspection, the Person Responsible (PR) has provided evidence that the recommendations relating to the three (other) areas of non-compliance have been fully implemented and that the centre has given a commitment to fully implement the recommendations relating to the remaining two (major) areas of non-compliance, namely:
 - The diagnostic semen analysis laboratory should be clinical pathology accredited (CPA)
 - The diagnostic embryo biopsy laboratory should be CPA accredited.
6. The Committee noted the Inspectorate's recommendation to continue the centre's licence without additional conditions.
7. The Committee confined its consideration to the evidence before it.

The Committee's Decision

8. The Committee endorsed the Inspectorate's recommendation, and decided to continue the centre's licence and that no additional conditions were required as a result of the information arising from the interim inspection report of 22 November 2011.

A handwritten signature in black ink, appearing to read 'DWA' followed by a stylized flourish.

Signed

Date 18/06/2012

David Archard (Chair)