

# HFEA Licence Committee Meeting

11 February 2009

21 Bloomsbury Street London WC1B 3HF

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HFEA REGULATION

## Minutes – item 4

### Application to store oocytes, St Mary's Hospital, Manchester (0067)

#### Members of the Committee:

Anna Carragher, Lay Member (Chair)

Emily Jackson, Lay Member

Richard Harries, Lay Member

William Ledger, Professor of Obstetrics  
and Gynaecology at the University of  
Sheffield

Attending via video conference link:

Rebekah Dundas, Lay Member

Committee Secretary:

Claudia Lally

Legal Adviser:

Stephen Hocking, Beachcroft LLP

Observers:

Mair Crouch

Gemma Hobcraft

Declarations of Interest: members of the Committee declared that they had no conflicts of interest in relation to this item.

The following papers were considered by the Committee:

- papers for Licence Committee (34 pages)
- no papers were tabled.

The Committee also had before it:

- HFEA Protocol for the Conduct of Licence Committee Meetings and Hearings
- 7th edition of the HFEA Code of Practice
- Human Fertilisation and Embryology Act 1990 (as amended)
- HFEA (Licence Committees and Appeals) Regulations 1991 (SI 1991/1889)
- Decision Trees for Granting and Renewing Licences and Considering Requests to Vary a Licence; and
- Guidance for members of Authority and Committees on the handling of conflicts of interest approved by the Authority on 21st January 2009.

1. The Committee noted that this centre has applied to store oocytes. It intends to offer this service to oncology patients.

2. The Committee noted that the Executive Summary stated that the centre has appropriate premises and equipment for this procedure and suitably qualified and experienced staff. In addition, it noted that the centre has submitted proposed patient information and consent forms and a laboratory protocol for the procedure.

3. The Committee noted that a signed application for the procedure had been received from the centre. It also took into account the statement by the Executive that centre's premises and facilities are appropriate and the recommendation by the Executive that the application be granted. The Committee noted the patient information for the procedure and agreed that it was suitable. The Committee also judged the proposed consent form to be suitable, subject to the correction of two drafting errors:

- reference to the HFEA "Cod of Practice", in point 5 of part II; and
- the change of person to the third person, also in point 5 of part II.

4. The Committee agreed that it had sufficient and satisfactory information on which to make a decision and decided to vary the centre's licence to allow storage of oocytes.

Signed..... Anna Carragher ..... Date..... 19.2.2004 .....

Anna Carragher (Chair)