

HFEA Executive Licensing Panel Meeting

15 March 2013

Finsbury Tower, 103-105 Bunhill Row, London, EC1Y 8HF

Minutes – Item 6

Centre 0049 – (IVF Wales) – Variation of Licence to change the Licence Holder

Members of the Panel: Mark Bennett – Director of Finance and Facilities (Chair) Ian Peacock – Analyst Programmer Matthew Watts – Regulatory Policy Manager	Committee Secretary: Rebecca Loveys
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Declarations of Interest: members of the Panel declared that they had no conflicts of interest in relation to this item.

The Panel also had before it:

- HFEA Protocol for the Conduct of Meetings of Executive Licensing Panel
- 8th edition of the HFEA Code of Practice
- Human Fertilisation and Embryology Act 1990 (as amended)
- Decision trees for granting and renewing licences and considering requests to vary a licence (including the PGD decision tree)
- Guidance for members of Authority and Committees on the handling of conflicts of interest approved by the Authority on 21 January 2009.
- Guidance on periods for which new or renewed licences should be granted
- Standing Orders and Instrument of Delegation
- Indicative Sanctions Guidance
- HFEA Direction 0008 (where relevant), and any other relevant Directions issued by the Authority
- Guide to Licensing
- Compliance and Enforcement Policy
- Policy on Publication of Authority and Committee Papers

Consideration of Application

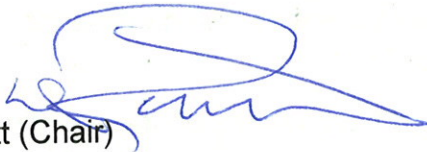
1. The Panel considered the papers, which included a completed application form, a resignation letter from the current Licence Holder (LH), and an acceptance letter and CV from the proposed LH.
2. The Panel noted that the current LH, Dr Graham Shortland, has written a letter to confirm his resignation.
3. The Panel noted that the proposed LH, Mr Pushpinder Mangat, has written a letter confirming his willingness to assume the responsibility.
4. The Panel noted that the proposed LH has the appropriate qualifications and experience required for the role.

Decision

5. The Panel agreed it was in receipt of the appropriate documentation as required by the HFE Act 1990 (as amended) in relation to Section 16(2).
6. The Panel endorsed the Inspectorate's recommendation and agreed to appoint Mr Pushpinder Mangat as Licence Holder at IVF Wales (0049) in accordance with Section 18A of the HFE Act 1990 (as amended).

Signed:

Mark Bennett (Chair)



Date:

26 March 2013