

Licence Committee Meeting

17 December 2007
21 Bloomsbury Street London WC1B 3HF

MINUTES Item 4

Aberdeen Fertility Centre (0019) Licence Renewal

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HFEA REGULATION

Members of the Committee:

Jennifer Hunt, Lay Member – Chair
David Archard, Lay Member
Sally Cheshire, Lay Member
Hossam Abdalla, Director of Lister
Fertility Centre

In Attendance:

Trish Davies, Director of Regulation /
Deputy Chief Executive
Claudia Lally, Committee Secretary

Providing Legal Advice to the Committee:

Sarah Ellson, Field Fisher Waterhouse
Solicitors

Conflicts of Interest: members of the Committee declared that they had no conflicts of interest in relation to this item.

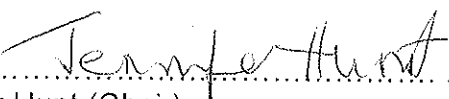
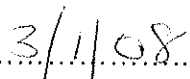
The following papers were considered by the Committee:

- papers for Licence Committee (49 pages)
- no papers were tabled.

1. The papers for this item were presented by Sarah Hopper, HFEA Inspector. Ms Hopper informed the Committee that this centre's renewal inspection took place on 4 and 5 October and found that some improvements were needed in all the areas considered at the inspection. Ms Hopper summarised the main findings of the inspection point and drew the Committee's attention to the response of the Person Responsible, at the back of the report. She mentioned that the Person Responsible has still not completed a Person Responsible Entry Programme (PREP) assessment, but has stated his intention to do so over the Christmas holiday.

2. The Committee noted the cooperative and detailed response of the Person Responsible to the inspection report and welcomed the actions being taken to address the concerns of the inspection team.

3. The Committee endorsed the recommendations made in the report and agreed that they would expect to see these addressed in the time scales stated.
4. The Committee agreed that they were satisfied as to the suitability of the Person Responsible, the centre premises and the use of suitable practices at the centre. The Committee further agreed that it was satisfied that it had sufficient and satisfactory information on which to make a decision on the licence renewal.
5. The Committee unanimously decided to grant a licence with no additional conditions. Due to the quantity of the recommendations made in the inspection report, and the fact that some of the concerns which underlie these recommendations date back to the previous inspection of the centre, the Committee agreed that this licence should be for three years.
6. As the centre has only just been invoiced for its new licence the Committee requested that the licence only be issued pending receipt of the licence fee.

Signed.......... Date..........
Jennifer Hunt (Chair)