

# HFEA Executive Licensing Panel Meeting

8 February 2013

Finsbury Tower, 103-105 Bunhill Row, London, EC1Y 8HF

## Minutes – Item 6

### Centre 0007 – (The Hewitt Fertility Centre) – Variation to Treatment with Storage Licence to include embryo testing.

Members of the Panel:	Committee Secretary:
Juliet Tizzard, Head of Policy & Communications (Chair)	Neil McComb
Joanne Anton, Policy Manager	Observing:
Jasper Squire, Computer Programmer	Rebecca Loveys

Declarations of Interest: members of the Panel declared that they had no conflicts of interest in relation to this item.

#### The Panel also had before it:

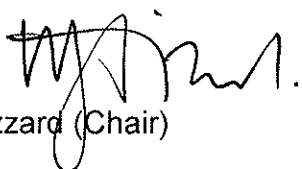
- HFEA Protocol for the Conduct of Meetings of Executive Licensing Panel
- 8th edition of the HFEA Code of Practice
- Human Fertilisation and Embryology Act 1990 (as amended)
- Decision trees for granting and renewing licences and considering requests to vary a licence (including the PGD decision tree)
- Guidance for members of Authority and Committees on the handling of conflicts of interest approved by the Authority on 21 January 2009.
- Guidance on periods for which new or renewed licences should be granted
- Standing Orders and Instrument of Delegation
- Indicative Sanctions Guidance
- HFEA Direction 0008 (where relevant), and any other relevant Directions issued by the Authority
- Guide to Licensing
- Compliance and Enforcement Policy
- Policy on Publication of Authority and Committee Papers

## Consideration of Application

1. The Panel noted that this item consisted of a desk-based assessment report including an application form and previous Licence Committee minutes.
2. The Panel noted that this centre has applied to vary its Treatment with Storage Licence to include embryo testing.
3. The Panel noted that the centre has appropriately qualified trained staff and suitable equipment needed to carry out embryo biopsy.
4. The Panel noted that the centre has a third party agreement in place with a suitable genetic testing laboratory which is CPA-accredited.
5. The Panel noted that the centre has suitable patient information which meets the requirements set out in the Code of Practice.
6. The Panel noted the Inspectorate's conclusions that the centre has submitted all the appropriate documentation in accordance with General Directions 0008.
7. The Panel noted the Inspectorate's recommendation to vary the centre's licence to add embryo testing.

## Decision

8. The Panel was satisfied that it had the appropriate documentation on which to make a decision in accordance with General Directions 0008.
9. The Panel agreed to vary the centre's licence to add embryo testing in accordance with Section 18A of the HFE Act 1990 (as amended).

Signed:   
Juliet Tizzard (Chair)

Date: 19 February 2013