

HFEA Executive Licensing Panel Meeting

25 January 2013

Finsbury Tower, 103-105 Bunhill Row, London, EC1Y 8HF

Minutes – Item 4

Centre 0007 – (Hewitt Centre for Reproductive Medicine) – Variation of Licence Change of centre name

Members of the Panel:	Committee Secretary:
Juliet Tizzard, Head of Policy & Communications (Chair)	Joanne McAlpine
Ian Peacock, Analyst Programmer	
Matthew Watts, Regulatory Policy Manager	

Declarations of Interest: members of the Panel declared that they had no conflicts of interest in relation to this item.

The Panel also had before it:

- HFEA Protocol for the Conduct of Meetings of Executive Licensing Panel
- 8th edition of the HFEA Code of Practice
- Human Fertilisation and Embryology Act 1990 (as amended)
- Decision trees for granting and renewing licences and considering requests to vary a licence (including the PGD decision tree)
- Guidance for members of Authority and Committees on the handling of conflicts of interest approved by the Authority on 21 January 2009.
- Guidance on periods for which new or renewed licences should be granted
- Standing Orders and Instrument of Delegation
- Indicative Sanctions Guidance
- HFEA Direction 0008 (where relevant), and any other relevant Directions issued by the Authority
- Guide to Licensing
- Compliance and Enforcement Policy
- Policy on Publication of Authority and Committee Papers

Consideration of Application

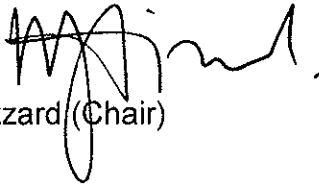
1. The Panel considered the papers, which included an executive summary and an application to change the centre name.
2. The Panel noted that an application to vary the centre's current licence to change the centre's name from Hewitt Centre for Reproductive Medicine to Hewitt Fertility Centre.
3. The Panel noted that within the application, the Person Responsible indicated that the name change was due to cessation of North West Fertility Ltd. The Panel noted that the partnership agreement between North West Ltd and the Liverpool Women's NHS Foundation Trust is being legally terminated.
4. The Panel noted the Inspectorate's recommendation for the Panel to approve the variation of the licence change the centre's name to Hewitt Fertility Centre.

Decision

5. The Panel agreed to the Inspectorate's recommendation to recognise the centre as 'Hewitt Fertility Centre'.

Signed:

Juliet Tizzard (Chair)



Date:

18 February 2013