

HFEA Executive Licence Panel Meeting

18 May 2012

Finsbury Tower, 103-105 Bunhill Row, London, EC1Y 8HF

Minutes – Item 3

Centre 0321 - (New Life Fertility Centre) – Variation of Licence to include embryo biopsy

Members of the Panel: Mark Bennett – Director of Finance & Facilities (Chair) Danielle Hamm – Senior Policy Manager Rachel Hopkins – Head of Human Resources	Committee Secretary: Joanne McAlpine
---	---

Declarations of Interest: members of the Panel declared that they had no conflicts of interest in relation to this item.

The Panel also had before it:

- HFEA Protocol for the Conduct of Meetings of Executive Licensing Panel
- 8th edition of the HFEA Code of Practice
- Human Fertilisation and Embryology Act 1990 (as amended)
- Decision trees for granting and renewing licences and considering requests to vary a licence (including the PGD decision tree)
- Guidance for members of Authority and Committees on the handling of conflicts of interest approved by the Authority on 21 January 2009.
- Guidance on periods for which new or renewed licences should be granted
- Standing Orders and Instrument of Delegation
- Indicative Sanctions Guidance
- HFEA Direction 0008 (where relevant), and any other relevant Directions issued by the Authority
- Guide to Licensing
- Compliance and Enforcement Policy
- Policy on Publication of Authority and Committee Papers

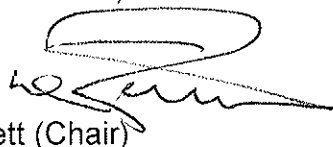
Consideration of Application

1. The Panel noted this item consisted of a desk-based assessment report including PR's response, an application form and the previous Licence Committee minutes.
2. The Panel noted that this centre was granted an initial licence for treatment and storage on 3 August 2011 lasting two years and provides a full range of fertility treatments to privately funded patients.
3. The Panel noted that this centre has applied to vary its licence to add embryo testing and, thereby, to change from a treatment and storage centre to a treatment and storage centre (including embryo testing).
4. The Panel noted that the assessment had identified one major area of non-compliance and the following recommendation was made:
 - The Centre should submit all the documentation required under paragraph 6 of General Direction 0008 to provide evidence of the validation of embryo biopsy processes.
5. The Panel noted that this evidence was provided to the Inspectorate on 9 May 2012.
6. The Panel noted the Inspectorate's recommendation to vary the centre's licence to add embryo testing.

Decision

7. The Panel was satisfied that it had the appropriate documentation on which to make a decision in accordance with Direction 0008.
8. The Panel agreed to vary the centre's licence to add embryo testing and, thereby, to change the licence to treatment and storage (including embryo testing), in accordance with Section 18A of the HFE Act 1990 (as amended).

Signed:
Mark Bennett (Chair)



Date:

28 May 2012