

# HFEA Executive Licence Panel Meeting

## 14 June 2011

21 Bloomsbury Street London WC1B 3HF

### Minutes – Item 6

#### Centre 0316 (Centre for Reproductive Medicine Wales (CRMW) – Variation of Licence to change the centre name

Members of the Panel: Peter Thompson, Director of Strategy & Information (Chair) Nick Jones, Director of Compliance Juliet Tizzard, Head of Policy	Committee Secretary: Joanne McAlpine
---	---

Declarations of Interest: Members of the Panel declared that they had no conflicts of interest in relation to this item.

#### The Panel also had before it:

- HFEA Protocol for the Conduct of Meetings of Executive Licensing Panel
- 8th edition of the HFEA Code of Practice
- Human Fertilisation and Embryology Act 1990 (as amended)
- Decision trees for granting and renewing licences and considering requests to vary a licence (including the PGD decision tree)
- Guidance for members of Authority and Committees on the handling of conflicts of interest approved by the Authority on 21 January 2009.
- Guidance on periods for which new or renewed licences should be granted
- Standing Orders and Instrument of Delegation
- Indicative Sanctions Guidance
- HFEA Direction 0008 (where relevant), and any other relevant Directions issued by the Authority
- Guide to Licensing
- Compliance and Enforcement Policy
- Policy on Publication of Authority and Committee Papers

## Consideration of Application

1. The Panel noted the centre had submitted an application for the variation of its licence to change the centre name.
2. The Panel noted that the Person Responsible (PR) on 1 June 2011 submitted an email to the Inspectorate asking for the centre's name to be changed from Centre for Reproductive Medicine Wales (CRMW) to Centre for Reproduction & Gynaecology Wales (CRGW).
3. The Panel noted that the appropriate application form had been completed.
4. The Panel noted the Inspectorate's recommendation to the variation of the licence to change the centre's name as stated above.

## Decision

5. The Panel agreed to vary the centre's licence under section 18A of the HFE Act 1990 (as amended), to change the centre's name from Centre for Reproductive Medicine Wales (CRMW) to the Centre for Reproduction & Gynaecology Wales (CRGW).

Signed:   
Peter Thompson (Chair)

Date: 29/6/11 .