

**HFEA Executive Licence Panel Meeting
4 November 2010**

21 Bloomsbury Street London WC1B 3HF

Minutes – Item 4

**Centre 0199 (CRM London) – Variation of Licence to include storage of eggs
(Treatment and Storage)**

Members of the Panel: Peter Thompson, Director of Strategy & Information (Chair) Nick Jones, Director of Compliance Mark Bennett, Director of Finance & Facilities	Committee Secretary: Joanne McAlpine
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Declarations of Interest: members of the Panel declared that they had no conflicts of interest in relation to this item.

The Panel also had before it:

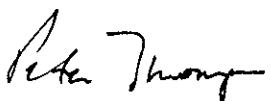
- HFEA Protocol for the Conduct of Meetings of Executive Licensing Panel
- 8th edition of the HFEA Code of Practice
- Human Fertilisation and Embryology Act 1990 (as amended)
- Decision trees for granting and renewing licences and considering requests to vary a licence (including the PGD decision tree)
- Guidance for members of Authority and Committees on the handling of conflicts of interest approved by the Authority on 21 January 2009.
- Guidance on periods for which new or renewed licences should be granted
- Standing Orders and Instrument of Delegation
- Indicative Sanctions Guidance
- HFEA Directions 0000 – 0012
- Guide to Licensing
- Compliance and Enforcement Policy
- Policy on Publication of Authority and Committee Papers

Consideration of Application

1. The Panel noted that the centre has applied to vary its treatment and storage licence to include storage of eggs.
2. The Panel noted that the Inspectorate confirmed that the centre has suitable premises and equipment with which to undertake the procedure together with appropriately qualified and trained staff.
3. The Panel noted that the centre has submitted a completed application form, a protocol for the storage of eggs, patient information, consent form for storage of eggs, and a validated methodology based on previously published results.
4. The Panel noted that the Inspectorate has reviewed the above information and consider this to be satisfactory.
5. The Panel noted that the Inspectorate recommends the variation of the centre's treatment and storage licence to include storage of eggs.

Decision

6. The Panel agreed to vary the centre's treatment and storage licence to include storage of eggs as a licensed treatment, in accordance with Section 18A of the HFE Act (as amended).

Signed:  Date: 17/11/10.

Peter Thompson (Chair)