

HFEA Executive Licence Panel Meeting

3 December 2010

21 Bloomsbury Street London WC1B 3HF

Minutes – Item 6

Centre 0088 (London Fertility Centre) (R0169) – Variation of licence for change of Licence Holder

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| Members of the Panel: Peter Thompson, Director of Strategy & Information (Chair) Nick Jones, Director of Compliance Mark Bennett – Director of Finance & Facilities | Committee Secretary: Joanne McAlpine |
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Declarations of Interest: members of the Panel declared that they had no conflicts of interest in relation to this item.

The Panel also had before it:

- HFEA Protocol for the Conduct of Meetings of Executive Licensing Panel
- 8th edition of the HFEA Code of Practice
- Human Fertilisation and Embryology Act 1990 (as amended)
- Decision trees for granting and renewing licences and considering requests to vary a licence (including the PGD decision tree)
- Guidance for members of Authority and Committees on the handling of conflicts of interest approved by the Authority on 21 January 2009.
- Guidance on periods for which new or renewed licences should be granted
- Standing Orders and Instrument of Delegation
- Indicative Sanctions Guidance
- HFEA Directions 0000 – 0012
- Guide to Licensing
- Compliance and Enforcement Policy
- Policy on Publication of Authority and Committee Papers

Consideration of Application

1. The Panel considered the papers, which included an executive summary, an application for the variation of licence for change of Licence Holder, a letter from the proposed Licence Holder stating that he is willing to accept the position and his CV, and a letter of resignation from the outgoing Licence Holder.
2. The Panel noted that they had previously approved a variation to change the Licence Holder from Mr Lawrence Ashford to Mr Andrew Berkley on 28 July 2010.
3. The Panel noted that Mr Andrew Berkley will be leaving the employment of the centre on 8 January 2011, and Dr Brendan Ball is being proposed to take over as the Licence Holder.
4. The Panel noted that an application to change the Licence Holder has been submitted for centre 0088 (London Fertility Centre) to propose Dr Brendan Ball to become the Licence Holder for the research licence (R0169) at the centre.
5. The Panel noted Dr Ball's CV and noted that he is currently the Laboratory Manager and Senior Clinical Embryologist for the centre and is registered with the Health Professions Council as a clinical scientist.
6. The Panel were satisfied that Dr Ball demonstrated that he is appropriately qualified, and has both the experience and knowledge of what is expected from a Licence Holder.
7. The Panel noted that the Inspectorate have recommended the licence be varied to appoint Dr Brendan Ball as the Licence Holder for the research licence R0169 at London Fertility Centre (centre 0088).

Decision

8. The Panel concluded that on the evidence before them, that Dr Brendan Ball was a suitable person to hold the licence.
9. The Panel agreed to vary the licence to make Dr Brendan Ball the Licence Holder for the research licence (R0169) at the London Fertility Centre (Centre 0088) in accordance with section 18A of the HFE Act.

Signed:  Date: 22 /12 /10 .

Peter Thompson (Chair)