

# HFEA Executive Licence Panel Meeting

## 20 October 2010

21 Bloomsbury Street London WC1B 3HF

### Minutes – Item 8

#### Centre 0033 (Manchester Fertility Services) – Application to vary centre's licence to include Egg Freezing

Members of the Panel: Peter Thompson, Director of Strategy & Information (Chair) Nick Jones, Director of Compliance Juliet Tizzard, Head of Policy	Committee Secretary: Joanne McAlpine  Observing: Claudia Lally, Compliance Business Support
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Declarations of Interest: members of the Panel declared that they had no conflicts of interest in relation to this item.

#### The Panel also had before it:

- HFEA Protocol for the Conduct of Meetings of Executive Licensing Panel
- 8th edition of the HFEA Code of Practice
- Human Fertilisation and Embryology Act 1990 (as amended)
- Decision trees for granting and renewing licences and considering requests to vary a licence (including the PGD decision tree)
- Guidance for members of Authority and Committees on the handling of conflicts of interest approved by the Authority on 21 January 2009.
- Guidance on periods for which new or renewed licences should be granted
- Standing Orders and Instrument of Delegation
- Indicative Sanctions Guidance
- HFEA Directions 0000 – 0012
- Guide to Licensing
- Compliance and Enforcement Policy
- Policy on Publication of Authority and Committee Papers

## Consideration of Application

1. The Panel noted that the centre has requested to vary its licence to add egg freezing and storage of human eggs as licensable activities to the current licence.
2. The Panel noted that the centre has submitted supporting documentation which includes patient information, patient consent forms and a costed treatment plan for the procedure.
3. The Panel noted that the patient information included details such as access to counselling prior to treatment, an overview of the procedure, factors which influence the success of the process and currently submitted storage times.
4. The Panel noted that it was in receipt of an application and supporting documentation as required by Section 18A of the HFE Act 1990 (as amended), and noted that the Executive had reviewed this information and found it to be satisfactory.
5. The Panel noted within the application that the centre has stated that initially the volume of treatments for egg freezing will be relatively low.
6. The Panel noted the Executive's recommendation to vary the centre's licence to include egg freezing and storage of human eggs.

## The Panel's Decision

7. The Panel agreed to vary the centre's licence to include egg freezing and the storage of human eggs, in accordance with section 18A of the HFE Act 1990 (as amended).

Signed:  Date: 2/11/2015.

Peter Thompson (Chair)