

HFEA Executive Licensing Panel Meeting

3 December 2009

21 Bloomsbury Street London WC1B 3HF

Minutes – item 3

The Hewitt Centre for Reproductive Medicine (0007), Interim Report

Members of the Panel:

Peter Thompson, Director of Strategy & Information (Chair)	Committee Administrator: Joanne McAlpine
Mark Bennett, Director of Finance & Facilities	
Ian Peacock, Analyst Programmer	

Declarations of Interest: members of the Committee declared that they had no conflicts of interest in relation to this item.

The following papers were considered by the Committee:

- papers for Licence Committee (32 pages)
- no papers were tabled for this item

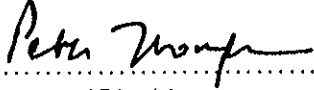
The Committee also had before it:

- HFEA Protocol for the Conduct of Licence Committee Meetings of the Authority's Executive Licensing Panel
- 8th edition of the HFEA Code of Practice
- Human Fertilisation and Embryology Act 1990 (as amended)
- Direction 0008 (where relevant), and any other relevant Directions issued by the Authority;
- Decision Trees for Granting and Renewing Licences and Considering Requests to Vary a Licence
- Guidance for members of Authority and Committees on the handling of conflicts of interest approved by the Authority on 21 January 2009
- Indicative applications guidance on the time period for which licences should be granted approved by the Authority on 21 October 2009
- Indicative sanctions guidance approved by the Authority on 18 March 2009
- Licence application and any relevant documentation

1. The Panel considered the papers for this item which included an interim inspection report, and the previous 3 years of Licence Committee minutes.
2. The Panel noted that this centre is an NHS self funding trust which has been registered with the Care Quality Commission as an independent clinic since 2006 and works in partnership with Liverpool Women's NHS Foundation Trust.
3. The Panel noted that the centre has transport IVF links with The Fertility Unit, Leighton Hospital, Crewe and also Chester Fertility Centre, Countess of Chester Hospital.
4. The Panel noted that the Person Responsible, Mr Charles Kingsland, has held the post of Person Responsible for over 10 years and is a consultant Gynaecologist with the Trust.
5. The Panel noted that in the report that the inspectorate observed a good standard of documentation and that there were no real areas for concern, however the Panel did note that there is still an outstanding breach from the last inspection that has not been addressed on the updating of national data in comparison to centre treatment outcome data. The Panel expected this to be rectified in December 2009 as stated in the report.

The Panel's Decision

6. The Panel agreed to continue the centre's licence with no additional conditions.

Signed..........Date.....14 December 2009.....
Peter Thompson (Chair)