

# HFEA Executive Licensing Panel Meeting

15 June 2010

21 Bloomsbury Street London WC1B 3HF

## Minutes – item 4

### CRM London (0199) Variation of licence to include Laser Assisted Hatching

Members of the Panel:

Peter Thompson, Director of Strategy & Information (Chair)	Committee Administrator: Joanne McAlpine
Mark Bennett, Director of Finance & Facilities	Observing:
Juliet Tizzard, Acting Director of Strategy & Information	Nick Jones, Director of Compliance

Declarations of Interest: members of the Panel declared that they had no conflicts of interest in relation to this item.

The following papers were considered by the Panel:

- Submitted papers (20 pages)
- No tabled papers for this item

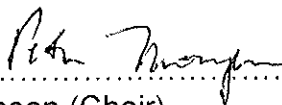
The Panel also had before it:

- HFEA Protocol for the Conduct of Licence Committee Meetings of the Authority's Executive Licensing Panel
- 8<sup>th</sup> edition of the HFEA Code of Practice
- Human Fertilisation and Embryology Act 1990 (as amended)
- Direction 0008 (where relevant), and any other relevant Directions issued by the Authority;
- Decision Trees for Granting and Renewing Licences and Considering Requests to Vary a Licence
- Guidance for members of Authority and Committees on the handling of conflicts of interest approved by the Authority on 21 January 2009
- Indicative applications guidance on the time period for which licences should be granted approved by the Authority on 21 October 2009
- Indicative sanctions guidance approved by the Authority on 18 March 2009
- Licence application and any relevant documentation

1. The Panel considered the papers which included an executive summary, an application to vary the licensed activities and previous licence committee minutes.
2. The Panel noted that it was in receipt of an application form to vary the centre's licence to include laser assisted hatching.
3. The Panel noted that the reason is because the centre is changing its technique from Chemical Assisted to Laser Assisted Hatching.
4. The Panel noted the inspectorate has reviewed the following in accordance with paragraph 17 of Direction 0008: a completed application form, an index of the quality manual setting out the documents changed because of the proposed variation to the list of licensed activities, patient information, a protocol for laser assisted hatching and a protocol for consent for laser assisted hatching.

The Panel's Decision

5. The Panel agreed that it had sufficient information on which to make a decision.
6. The Panel agreed to vary the centre's licence to include laser assisted hatching as a licensed treatment in accordance with section 18A of the HFE Act 1990 (as amended).

Signed..........Date.....23/6/14.....  
Peter Thompson (Chair)