

# HFEA Executive Licensing Panel Meeting

6 May 2010

21 Bloomsbury Street London WC1B 3HF

## Minutes – item 7

### Reproductive Medicine Unit (0167), Application to vary Licence to change the Person Responsible

Members of the Panel:

Mark Bennett, Director of Finance & Facilities (Chair)

Committee Administrator:

Joanne McAlpine

Peter Thompson, Director of Strategy & Information

Danielle Hamm, Policy Manager

Declarations of Interest: members of the Panel declared that they had no conflicts of interest in relation to this item.

The following papers were considered by the Panel:

- papers for Licence Committee (24 pages)
- no tabled papers for this item

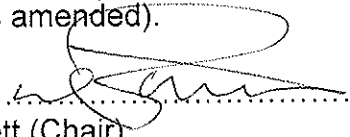
The Panel also had before it:

- HFEA Protocol for the Conduct of Licence Committee Meetings of the Authority's Executive Licensing Panel
- 8<sup>th</sup> edition of the HFEA Code of Practice
- Human Fertilisation and Embryology Act 1990 (as amended)
- Direction 0008 (where relevant), and any other relevant Directions issued by the Authority
- Decision Trees for Granting and Renewing Licences and Considering Requests to Vary a Licence
- Guidance for members of Authority and Committees on the handling of conflicts of interest approved by the Authority on 21 January 2009
- Indicative applications guidance on the time period for which licences should be granted approved by the Authority on 21 October 2009
- Indicative sanctions guidance approved by the Authority on 18 March 2009
- Licence application and any relevant documentation.

1. The Panel considered the papers which included an executive summary, an application to change the Person Responsible, a resignation letter from the current PR, an acceptance letter from the proposed PR, CV of the proposed PR and two references in support of the application.
2. The Panel noted that the current PR Mr Saridogan wishes to relinquish his role from the centre.
3. The Panel noted that it was in receipt of an application form with the supporting documentation from the proposed PR, Mr Rehan Salim.
4. The Panel noted that Mr Salim has completed the PR entry programme satisfactorily and meets the requirements of licence condition T8.
5. The Panel noted Mr Salim's CV and noted that he is currently a consultant gynaecologist for the University College Hospital London.
6. The Panel agreed that the proposed PR has the appropriate qualifications, experience and character to carry out his duties as proposed PR in accordance with section 17 of the HFE Act (as amended).

The Panel's Decision

7. The Panel agreed to vary the licence to recognise Dr Rehan Salim as the Person Responsible in accordance with section 18A of the HFE Act 1990 (as amended).

Signed..........Date 17/5/10  
Mark Bennett (Chair)