

HFEA Executive Licensing Panel Meeting

11 February 2010

21 Bloomsbury Street London WC1B 3HF

Minutes – item 4

Assisted Conception Unit, Kings College Hospital (0109), Application for change of Person Responsible

Members of the Panel:

Peter Thompson, Director of Strategy & Information (Chair) Committee Administrator:
Joanne McAlpine

Mark Bennett, Director of Finance & Facilities

Trish Davies, Director of Compliance

Declarations of Interest: members of the Committee declared that they had no conflicts of interest in relation to this item.

The following papers were considered by the Committee:

- papers for Licence Committee (13 pages)
- no papers were tabled for this item

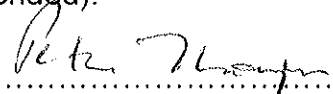
The Committee also had before it:

- HFEA Protocol for the Conduct of Licence Committee Meetings of the Authority's Executive Licensing Panel
- 8th edition of the HFEA Code of Practice
- Human Fertilisation and Embryology Act 1990 (as amended)
- Direction 0008 (where relevant), and any other relevant Directions issued by the Authority;
- Decision Trees for Granting and Renewing Licences and Considering Requests to Vary a Licence
- Guidance for members of Authority and Committees on the handling of conflicts of interest approved by the Authority on 21 January 2009
- Indicative applications guidance on the time period for which licences should be granted approved by the Authority on 21 October 2009
- Indicative sanctions guidance approved by the Authority on 18 March 2009
- Licence application and any relevant documentation

1. The Panel considered the papers which included an executive summary, an application to change the Person Responsible, appropriate references and a resignation letter from the current PR.
2. The Panel noted the current PR Mr John Parsons is leaving the unit at the end of March 2010, and has enclosed a resignation letter within the papers.
3. The Panel noted that the proposed PR, Mr Mike Savvas has completed the PR Entry Programme satisfactorily and meets the requirement of HFEA Licence Condition T8.
4. The Panel noted Mr Savvas has been a consultant obstetrician and gynaecologist at Kings College Hospital, London since 2002. Prior to this he held similar posts at University Hospital Lewisham and the Bridge Fertility Centre (an HFEA licensed centre).
5. The Panel noted that he has a broad experience in gynaecology with a specialist interest in reproductive endocrinology and has extensive experience of infertility care.
6. The Panel noted that they were in receipt of a signed application form and that they have the resignation from the current Person Responsible
7. The Panel noted that there were no issues regarding character, qualifications or experience of the proposed Person Responsible or his ability to carry out his duties under section 17 of the HFE Act 1990 (as amended)
8. The Panel noted the inspectorate's recommendation that they were in support of this application.

The Panel's Decision

9. The Panel agreed that they were satisfied regarding the suitability of the proposed PR, that he was qualified with more than two years practical experience and he had satisfactorily completed the PR Entry Programme, and therefore agreed to vary the licence to make Mr Mike Savvas the Person Responsible in accordance with section 18A of the HFE Act 1990 (as amended).

Signed..........Date.....1/3/10.....
Peter Thompson (Chair)