

HFEA Executive Licensing Panel Meeting

27th January 2010

21 Bloomsbury Street London WC1B 3HF

Minutes – item 3

Louis Hughes (0011), Application to Vary to Change Person Responsible

Members of the Panel:

Peter Thompson, Director of Strategy & Information (Chair) Committee Administrator:
Joanne McAlpine

Mark Bennett, Director of Finance & Facilities

Trish Davies, Director of Compliance

Declarations of Interest: members of the Committee declared that they had no conflicts of interest in relation to this item.

The following papers were considered by the Committee:

- papers for Licence Committee (17 pages)
- no papers were tabled for this item

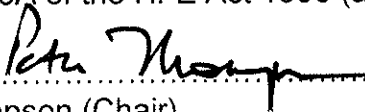
The Committee also had before it:

- HFEA Protocol for the Conduct of Licence Committee Meetings of the Authority's Executive Licensing Panel
- 8th edition of the HFEA Code of Practice
- Human Fertilisation and Embryology Act 1990 (as amended)
- Direction 0008 (where relevant), and any other relevant Directions issued by the Authority;
- Decision Trees for Granting and Renewing Licences and Considering Requests to Vary a Licence
- Guidance for members of Authority and Committees on the handling of conflicts of interest approved by the Authority on 21 January 2009
- Indicative applications guidance on the time period for which licences should be granted approved by the Authority on 21 October 2009
- Indicative sanctions guidance approved by the Authority on 18 March 2009
- Licence application and any relevant documentation

1. The Panel considered the papers for this item which included an executive summary, a CV, an application to vary to change the Person Responsible and supporting references.
2. The Panel noted that this item is in conjunction with the renewal for Louis Hughes under item 1.
3. The Panel noted that the present PR, Dr Louis Hughes is retiring and the centre is undergoing a change of ownership.
4. The Panel noted that the proposed PR, Dr Kamal Ahuja has completed the PR Entry Programme satisfactorily, and meets the requirements of Licence Condition T8.
5. The Panel noted that the proposed PR is also the PR at the London Womens Clinic, Darlington centre (0075) and has been in post since 1984.
6. The Panel noted it was in receipt of an application form, CV and that the appropriate references had been received, and were in support of the application.
7. The Panel considered Dr Ahuja's CV and noted his extensive experience and that there are no issues regarding the character, qualifications, experience or ability to discharge the necessary duties under section 17 of the HFE Act 1990 (as amended).
8. The Panel noted the inspectorate's recommendation in support of this application.

The Panel's Decision

9. The Panel agreed to vary the licence to make Dr Kamal Ahuja's the Person Responsible for Louis Hughes in accordance with section 18A of the HFE Act 1990 (as amended).

Signed..........Date.....4/2/10.....
Peter Thompson (Chair)