

HFEA Executive Licensing Panel Meeting

14th October 2009

21 Bloomsbury Street London WC1B 3HF

Minutes – item 6

Wessex Fertility Centre (0057), Application to vary licence

Members of the Panel:

Peter Thompson, Director of Strategy & Information (Chair)	Committee Secretary: Joanne McAlpine
Mark Bennett, Director of Finance & Facilities	
Trish Davies, Director of Compliance	

Declarations of Interest: members of the Committee declared that they had no conflicts of interest in relation to this item.

The following papers were considered by the Committee:

- papers for Licence Committee (18 pages)
- no papers were tabled for this item

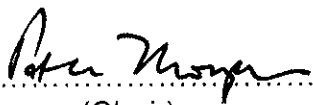
The Committee also had before it:

- HFEA Protocol for the Conduct of Licence Committee Meetings of the Authority's Executive Licensing Panel
- 8th edition of the HFEA Code of Practice
- Human Fertilisation and Embryology Act 1990 (as amended)
- Direction 0008 (where relevant), and any other relevant Directions issued by the Authority;
- Decision Trees for Granting and Renewing Licences and Considering Requests to Vary a Licence
- Guidance for members of Authority and Committees on the handling of conflicts of interest approved by the Authority on 21st January 2009.
- Indicative applications guidance on the time period for which licences should be granted approved by the Authority on 9th September 2009
- Indicative sanctions guidance approved by the Authority on 18th March 2009
- Licence application and any relevant documentation

1. The Panel considered the papers, which included an executive summary and the application made by Dr Chantal Dominique Simonis to become the Licence Holder. The Panel noted this application was signed, and included her CV as prospective Licence Holder.
2. The Panel considered Dr Simonis' CV and noted that she is currently a consultant with Wessex Fertility Centre and previously held a position as a specialist registrar in Obstetrics and Gynaecology. The Panel agreed that Dr Simonis' CV demonstrated that she was appropriately qualified, and had both the experience and knowledge of what was expected in a licensed premises.
3. The Panel noted that the Person Responsible was in support of the application.
4. The Panel noted that the inspectorate agreed with the recommendation, and the Panel commended the centre for deciding to separate these functions.
5. On the basis, the Panel agreed that it was satisfied that Dr Chantal Dominique Simonis was a suitable person to hold the licence.

The Panel's Decision

6. The Panel decided to vary the licence to make Dr Chantal Dominique Simonis the Licence Holder in accordance with section 18A of the HFE Act.

Signed.....  Date..... 22 Oct 2009

Peter Thompson (Chair)