

Licence Committee Meeting

1 September 2008
21 Bloomsbury Street London WC1B 3HF

MINUTES Item 9

Salisbury Fertility Centre (0197) Interim Inspection

Members of the Committee:

Walter Merricks, Lay Member – Chair
Sally Cheshire, Lay Member
David Archard, Lay Member
Jennifer Hunt, Senior Infertility
Counsellor, IVF Hammersmith

In Attendance:

Debra Bloor, Head of Inspection
Claudia Lally, Committee Secretary

Providing Legal Advice to the
Committee:
Graham Miles, Morgan Cole

Declarations of Interest: members of the Committee declared that they had no conflicts of interest in relation to this item.

The following papers were considered by the Committee:

- papers for Licence Committee (26 pages)
- no papers were tabled.

1. The papers for this item were presented by Ellie Suthers, HFEA Inspector. Ms Suthers informed the Committee that this centre was first established as a treatment centre in 2002 and is part of the Salisbury NHS Foundation Trust. It has recently undergone an expansion and extensive refurbishment. Ms Suthers reported that the interim inspection visit to the centre took place on 11 June 2008 and found that all the recommendations from the previous inspection visit (on 23rd January 2007) had been complied with. On the basis of the inspection, Ms Suthers recommended to the Committee that the centre's licence be allowed to continue, with no additional conditions.
2. Ms Suthers summarised the areas for improvement identified at the inspection visit (cited at pages 6 to 7 of the report). These were:
 - laboratory procedures (specifically the storage of samples) are not always witnessed contemporaneously
 - third party agreements have not all been finalised
 - emergency resuscitation equipment was not being checked in accordance with Trust policy

- ICSI outcomes were not being reported in a consistent fashion.
3. Ms Suthers informed the Committee that the Person Responsible has taken steps to address the areas of improvement identified in the inspection report, and has, for example, now changed the witnessing procedure and submitted this to the Executive. However, there are currently two third party agreements still to complete.

The Committee's Decision

4. The Committee decided that the centre's licence should continue with no additional conditions.

Signed..... Date.....
Walter Merricks (Chair)