

HFEA Executive Licensing Panel Meeting

4 November 2009

21 Bloomsbury Street London WC1B 3HF

Minutes – item 4

Reproductive Medicine Clinic (0276) Application to vary licence to change the centre name

Members of the Panel:

Peter Thompson, Director of Strategy
& Information (Chair)

Trish Davies, Director of Compliance

Hannah Darby, Policy Manager

Committee Administrator:
Joanne McAlpine

Declarations of Interest: members of the Committee declared that they had no conflicts of interest in relation to this item.

The following papers were considered by the Committee:

- papers for Licence Committee (18 pages)
- no papers were tabled for this item

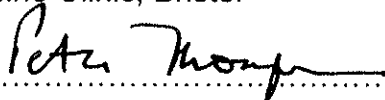
The Committee also had before it:

- HFEA Protocol for the Conduct of Licence Committee Meetings of the Authority's Executive Licensing Panel
- 8th edition of the HFEA Code of Practice
- Human Fertilisation and Embryology Act 1990 (as amended)
- Direction 0008 (where relevant), and any other relevant Directions issued by the Authority;
- Decision Trees for Granting and Renewing Licences and Considering Requests to Vary a Licence
- Guidance for members of Authority and Committees on the handling of conflicts of interest approved by the Authority on 21 January 2009
- Indicative applications guidance on the time period for which licences should be granted approved by the Authority on 21 October 2009
- Indicative sanctions guidance approved by the Authority on 18 March 2009
- Licence application and any relevant documentation.

1. The Panel considered the papers, which included an executive summary and an application to vary to change the centre name.
2. The Panel noted that the centre had applied to change its name from the 'Reproductive Medicine Clinic' to the 'Reproductive Medicine Clinic, Bristol'.

The Panel's Decision

3. The Panel agreed to recognise Centre 0276 as the 'Reproductive Medicine Clinic, Bristol'

Signed..........Date.....18 November 2009.....
Peter Thompson (Chair)