

Licence Committee Meeting

26 April 2007

21 Bloomsbury Street London WC1B 3HF

MINUTES Item 10

Manchester Fertility Services (0033)

Licence Variation pursuant to the Human Fertilisation and Embryology Act 1990, as amended by the Human Fertilisation and Embryology (Quality and Safety) Regulations 2007

Members:

Clare Brown, Lay Member – Chair
Ruth Fasht, Lay Member
Sue Price, Consultant in Clinical Genetics, Oxford Regional Genetics Service
Chris Barratt, Head of the Reproductive Biology and Genetics Research Group at the University of Birmingham
Roger Neuberg, Consultant Obstetrician and Gynaecologist, Leicester Royal Infirmary

In Attendance:

Frances Clift, Legal Adviser
Marion Witton, Head of Inspection
Claudia Lally, Committee Secretary

Observers:

Shirley Harrison, HFEA Chair

Conflicts of Interest: members of the Committee declared that they had no conflicts of interest in relation to this item.

The following papers were considered by the Committee:

- papers for Licence Committee (4 pages)
- no papers were tabled.

1. The papers for this item were presented by Tony Knox, HFEA Inspector. Mr Knox drew the Committee's attention to the centre's risk rating with regard to compliance with the EUTCD, which was 5%, in the low range.

2. Mr Knox drew the Committee's attention to the particular areas of non-compliance, which were:

- Third party agreements
- Quality Management System
- Document control procedures
- A procurement report
- Inter-lab protocols.

3. The Committee noted that the centre is working towards full compliance with the requirements of the EUTCD and that progress will be assessed at the next inspection visit to the centre.

4. The Committee agreed to vary the centre's licence pursuant to the Human Fertilisation and Embryology Act 1990, as amended by the Human Fertilisation and Embryology (Quality and Safety) Regulations 2007.

Signed..... Date.....
Clare Brown (Chair)