

Licence Committee Meeting

13 February 2008
21 Bloomsbury Street London WC1B 3HF

MINUTES Item 1

London Women's Clinic, Cardiff (0301) Initial Licence

Members of the Committee:

Anna Carragher, Lay Member – Chair
Emily Jackson, Lay Member
Maybeth Jamieson, Consultant
Embryologist, Glasgow Royal
Infirmary

In Attendance:

Trish Davies, Director of Regulation /
Deputy Chief Executive
Claudia Lally, Committee Secretary

Providing Legal Advice to the
Committee:
Graham Miles, Morgan Cole Solicitors

Observing:
Isabel Greenman and Lan Zhang from
Deloitte & Touche LLP

Conflicts of Interest: members of the Committee declared that they had no conflicts of interest in relation to this item.

The following papers were considered by the Committee:

- papers for Licence Committee (44 pages)
- no papers were tabled.

1. The papers for this item were presented by Parvez Qureshi, HFEA Inspector. Mr Qureshi informed the Committee that this centre has applied for a treatment and storage licence and plans to offer donor and partner insemination and storage of gametes. The centre is currently a satellite centre and is familiar with the service. The proposed Person Responsible has completed a Person Responsible Entry Programme (PREP) assessment to the satisfaction of the Executive. The centre management has been very cooperative with the inspection team and has addressed all the issues identified in the inspection report.

2. The Committee noted the findings of the inspection report and the response from the centre management. They noted that the staff were experienced and that the Executive were confident that they would provide a good service.

3. The Committee agreed that they were satisfied as to the suitability of the Person Responsible and the centre premises. The Committee further agreed that it was satisfied that it had sufficient and satisfactory information on which to make a decision on granting a licence.

4. The Committee unanimously decided to grant a 1 year licence with no additional conditions.

Signed..... Date.....
Anna Carragher (Chair)