



# Licence Committee Meeting

27 April 2006

21 Bloomsbury Street London WC1B 3HF

## MINUTES item 3

### Centre: Lanarkshire Acute Hospital (0098) Interim Inspection

#### Members:

Clare Brown, Lay Member – Chair  
Ivor Brecker, Lay Member  
Suzi Leather, Lay Member  
David Barlow, Executive Dean of  
Medicine, University of Glasgow

#### In attendance:

Trish Davies, Director of Regulation and  
Deputy Chief Executive  
Frances Clift, Legal Adviser  
Marion Witton, Head of Inspection  
Claudia Lally, Secretary to the  
Committee

#### Observing:

Sarah Hopper, HFEA Inspector  
Joanne McAlpine, Regulatory  
Administrator

Conflicts of Interest: members of the Committee declared that they had no conflicts of interest in relation to this item.

The following papers were considered by the Committee:

- papers for Licence Committee (37 pages)
- no papers were tabled.

1. The papers for this item were presented by Neelam Sood, HFEA inspector. Dr Sood informed the Committee that this centre has a low level of activity, and completed 47 donor insemination cycles last year, achieving a satisfactory pregnancy rate. The interim inspection took place on 19 October 2005. Most of the issues raised in the inspection report have now been resolved by the centre, however the centre has still not received the funding it requires from the Trust to enable it to comply with the requirements of CH(04)03, to alarm dewars and to ensure that samples from oncology patients are split between two dewars. Dr Sood added that this funding has now been approved even though it has not yet been received.

2. The Committee noted the progress which has been made by the centre on the issues raised at the inspection visit. However, they expressed their concern

about the centre's exceedingly slow progress in fulfilling the requirements of Chair's letter CH(04)03, which required compliance by the end of June 2004. The Committee therefore agreed that the centre should be required to submit documentary evidence that an order has been placed for the required storage equipment within four weeks of receipt of these minutes. The Committee asked Dr Sood to report back to Licence Committee if this is not received in time.

3. The Committee noted paragraph 68 of the inspection report which states that the complaints manager is not included on the centre's licence. The Committee agreed that the centre's Complaints Manager must be added to the centre's licence to avoid a breach of confidentiality.

4. The Committee agreed that the centre's licence should continue with no additional conditions.

Signed..... Date.....  
Clare Brown (Chair)