

HFEA Licence Committee Meeting

28 May 2009

21 Bloomsbury Street London WC1B 3HF

Minutes – Item 9

The Hewitt Centre (0007) – Application to vary licence – change to premises

Members of the Committee:

Emily Jackson (Lay) – Chair
Ruth Fasht (lay)
Sue Price (clinical geneticist)

Committee Secretary:
Kristen Veblen

Legal Adviser:
Graham Miles, Morgan Cole

Observers:
Ian Peacock, HFEA
Hannah Darby, HFEA

Declarations of Interest: members of the Committee declared that they had no conflicts of interest in relation to this item.



The following papers were considered by the Committee:

- papers for licence committee (29 pages)
- no tabled papers.

The Committee also had before it:

- HFEA Protocol for the Conduct of Licence Committee Meetings and Hearings
- 7th edition of the HFEA Code of Practice
- Human Fertilisation and Embryology Act 1990 (as amended)
- HFEA (Licence Committees and Appeals) Regulations 1991 (SI 1991/1889)
- Decision Trees for Granting and Renewing Licences and Considering Requests to Vary a Licence; and
- Guidance for members of Authority and Committees on the handling of conflicts of interest approved by the Authority on 21st January 2009.

1. The Committee considered the report of the new premises site inspection, carried out on 8 March 2009 and the update provided by the Executive on 15 May 2009. The Committee noted that the new facilities were a considerable improvement and agreed that they were satisfied that the additions to the premises were suitable.
2. At the request of the chair, the Legal Adviser clarified that the Licence Committee were empowered to vary the licence in relation to this application as the addition to the premises was in the same place and therefore did not violate the requirement that one licence cannot apply to two different places as described in Schedule 2 section 4(2)(d) of the HFE Act 1990 (as amended). The application could be considered as an application for variation involving an extension of the existing licensed premises.
3. The Committee agreed that it was empowered to vary the licence and on the basis of the information before them, the Committee agreed to vary the licence to reflect the changes to reflect the extended premises.
4. The Committee agreed to the variation of the licence on the basis that licensed activity must not commence until the Person Responsible has provided the Executive with evidence that:
 - a) air quality results for the laboratory areas demonstrate compliance with the requirements of A.10.19, and
 - b) microbiological validation following deep cleaning procedures has taken place.

Signed.......... Date..........
Emily Jackson (Chair)