

# Licence Committee Meeting

11 October 2006

21 Bloomsbury Street London WC1B 3HF

## MINUTES Item 1

### Glasgow Centre for Reproductive Medicine (0250) Initial Licence Application

**Members:**

Emily Jackson, Lay Member – Chair  
Richard Harries, Lay Member  
Ivor Brecker, Lay Member

**In Attendance:**

Frances Clift, Legal Adviser  
Marion Witton, Head of Inspection  
Claudia Lally, Committee Secretary

Conflicts of Interest: members of the Committee declared that they had no conflicts of interest in relation to this item.

The following papers were considered by the Committee:

- Two tabled papers:
  - New Premises Site Visit Report (12 pages)
  - Initial Application to Carry out Licensed Treatment (9 pages)

1. The papers for this item were presented by Neelam Sood, HFEA Inspector. Dr Sood informed the Committee that this new stand-alone IVF centre was well situated and well designed as well as being built to European Tissue Directive standards. However, there are still a few improvements to be made, for example the men's production room is functional rather than comfortable and some changes need to be made to increase the soundproofing of the rooms so that conversations cannot be overheard. The centre were receptive to the suggestions for improvement made by the inspection team and are working to improve both the production room and the level of soundproofing.

2. Dr Sood drew the Committee's attention to page 10 of the site visit report which details the actions taken by the centre immediately after the inspection and the actions which the centre has committed to take in the future. These were noted by the Committee.

3. In view of the fact that this is a new centre the Committee decided to grant a 12 month licence, with no additional conditions.

Signed..... Date.....  
Emily Jackson (Chair)