

Licence Committee Meeting

20th January 2005
21 Bloomsbury Street London WC1B 3HF

MINUTES item 4

Centre: CRM London (0199) **Licence Renewal**

Members:

Tom Baldwin, Lay Member – Chair
Clare Brown, Lay Member
Ivor Brecker, Lay Member
Chris Barratt, Scientific Director,
Birmingham Women's Health Care
Assisted Conception Unit

In attendance:

Chris O'Toole, Head of Research
Regulation
Frances Clift, Legal Adviser
Claudia Lally, Secretary to the
Committee

Apologies from:

Suzi Leather
David Barlow

Conflicts of Interest: members of the Committee declared no conflicts of interest in relation to this item.

The following papers were considered by the Committee:

- papers for Licence Committee (56 pages)
- no tabled items

1. The papers were presented to the committee by David Uffindell, Senior Regulatory Manager. Mr Uffindell explained that the centre was designed to perform twice the number of cycles that are currently being performed, and there is consequently a great deal of scope for expansion. Mr Uffindell also informed the Committee that the centre has a good history of compliance.

2. In reference so paragraph 93 of the inspection report the Committee noted that the centre does not check patient records when auditing stored material and recommended that the centre does so.

3. In reference to paragraph 39 of the inspection report, the Committee commented that it is inappropriate for one room to have a dual function as a sperm production room and a room in which PGS is carried out.

4. In reference to paragraph 4 of the inspection report the Committee agreed to licence the centre for the storage of donor sperm.

5. The Committee agreed to renew the centre's licence for three years with no additional conditions.

Signed..... Date.....

Tom Baldwin (Chair)